

Faculty Handbook Committee  
Minutes  
FINAL

Date: September 21, 2012  
Time: 4:00 pm.  
Place: Dolan, E244  
Attendance: All present except Brenda.

This was the third meeting of the 2012-2013 academic year.

The committee met this afternoon to discuss the University Tenure Committee proposal with members of the Rank, Tenure and Promotions Committee.

The first issue discussed was what the RTP committee understands by the phrase “substantive review” as listed as the Basic Objective of the UTC. RTP committee members suggested that the UTC would be reviewing the materials in the dossier and asking whether those materials were sufficient to meet the department’s standards and procedures. The UTC should not be merely rubber-stamping the department’s review or doing a pro-forma job.

The RTP committee went on to say that the job of the UTC is an important one, and in many institutions, it is considered a privilege to serve. The UTC would increase faculty input into the tenure process. In addition, the presence of such a faculty committee would provide an appropriate balance to the input of the deans.

The committee will meet with John Day, on Monday, September 24, at 11 a.m. and with the Deans on Monday, October 1, at 2 p.m.