

## Minutes from Faculty Council Meeting, March 26, 2014

NOTE: Originally, a Faculty Council (FC) Meeting was scheduled for March 12, 2014 in the Mackin Room of Grasselli Library. Due to imminent inclement weather, the University announced its closing at 3:00 pm. While the FC meeting was not cancelled, only 14 FC members were in attendance and a quorum was not reached. FC Chair notified all faculty in an email message on March 24, 2014 that if the General Faculty Meeting on March 26 ended early that an FC Meeting would be called immediately afterward. The agenda for that FC meeting would be the same as on March 12. A copy of the March 12 FC meeting agenda is attached as Appendix A.

An FC Meeting was called into session at 2:40 pm on March 26, 2014 and held in the Donahoe Auditorium of the Dolan Science Center. The following members of FC were in attendance: Ryan Allen, Barbara D'Ambrosia, Roy Day, Chair, Jeff Dyck, Tina Facca, Simon Fitzpatrick (replacing Michael Eng who is on leave), Gerry Guest, Karen Gygli, Dwight Hahn, Vice Chair, Tom Hayes, Abdul Imam, Simran Kahai, Marc Kirschenbaum, Cindy Lenox, Sheila McGinn, Michael Nichols, Secretary, David Shutkin, Elizabeth Stiles, Mariah Webinger, Sheri Young and Tom Zlatoper. The following FC members were absent: Linda Koch, Dianna Taylor and Thea Ford. Scott Allen is on leave and a replacement for him has not been appointed.

### I. Chair's Announcements

#### A. Minutes of February 12 meeting

The meeting minutes were approved without objection.

#### B. Report on Provost Council meeting of February 26, 2014

Dwight Hahn reported that at that meeting, Brian Williams gave a presentation on retention of students and related issues. Dwight indicated that those meeting minutes may be posted on the Provost's website. He also indicated that in his capacity as Chair of the Committee on Enrollment, Financial Aid and Student Life, his committee has been working on the issue of enrollment and how financial aid has been used to increase student enrollment. He reported that the committee has become aware that data is available on each cohort entering JCU since 2007. The Committee on Enrollment would like access to that data to support its study of enrollment related issues. Dwight indicated that there was reluctance to do so. There are several members of the Faculty, including those in Dwight's department, whose area of expertise includes quantitative data analysis. By using that expertise, the committee might be able to identify and suggest new recruitment strategies based upon their analysis. To date, only reports summarizing the data are available.

Marc Kirschenbaum made a motion that was ultimately crafted to read -

Faculty Council requests that any relevant administrative offices provide raw and anonymous data pertinent to investigations of the Committee on Enrollment, Financial Aid and Student Life to that Committee. The nature of the data will be determined in discussions between FC officers and relevant administrators.

The motion was seconded by Sheri Young and passed unanimously.

#### Report from Provost Council Meeting of March 26

Roy, Dwight, and Sheila McGinn reported that the major topic of the Provost Council meeting held earlier in the day was a report from Lauren Bowen on students' academic experiences. This was essentially the report that she gave in the General Faculty meeting that had just been held (Mar. 26).

It was also reported that a discussion of JCU's participation in The New American Colleges and Universities consortium (NAC&U). Dwight indicated that Provost Council suggested that a person be selected as a liaison or ambassador between JCU and the administrative center of NAC&U. That person would report to the AVP and bringing faculty in on projects involving faculty development and curriculum. Dwight offered his opinion that an ideal person for that would be Anne Kugler, as she is Associate Academic Vice President for Faculty Development and a member of the faculty, but that decision would ultimately reside with FC.

John Day gave a brief description of NAC&U and our participation in it. Roy suggested that perhaps a more extended description could be given at a later date. John indicated that the University belongs to a number of consortia, included the Association of Jesuit Colleges and Universities (AJCU) and others. Some of these are more discipline specific and others, like NAC&U, are more institutionally focussed. The board is made of the presidents of the member institutions, it has been in existence for a number of years and we have been a member for 2 years. Its main focus is the relationship of liberal arts and professions. It is attractive to us is that it has other members that are on our comparator list and in our classification (Comprehensive Master's). Different institutions have different reasons for involvement and many are interested in establishing types of collaborations that we may already have (i.e. study abroad, language offerings). The major current activity of the group is a Teagle Grant that is focussed on faculty work, department work, and their core issue of liberal arts and professions. We are only participating in the last,

which will ultimately produce a book, which will include JCU. Having an ambassador would aid the Provost's Office in fulfilling requests made to JCU and help establish a structured network of faculty that could be involved in the activities of this consortium.

FC may take action on this at a future date.

## II. Items for Business

### A. Request for travel support for the AAUP Chapter President.

Robert Kolesar (HS) has made a new request \$350 to participate in an AAUP conference. FC has supported his travel to these types of events in the past.

Several questions were asked regarding funds to support faculty governance. The first was whether others have ever requested those funds - answer no. What is the annual budget? over \$1000. Roy indicated that the FC members should be taking advantage of those funds.

Liz Stiles made a motion that FC grant this request. It was seconded by Dwight Hahn and passed unanimously.

### B. Faculty Handbook proposal regarding the Graduate Dean

A motion was made at the Feb. 26 2014 General Faculty Meeting that FC take up this issue. In an information discussion at the Mar. 12 FC meeting (where a quorum was not reached), it was proposed that FC ask departments to discuss whether having or not having a Graduate Dean had affected their departments of programs. A wide range of issues were then discussed including references to the Graduate Dean in The Faculty Handbook, that Department Tenure and Promotion documents may be inconsistent with the presence or absence of a Graduate Dean and will need to be reviewed in the future in light of any action or non-action taken, and that the ultimate goal is to bring the current administrative structure and The Handbook into harmony. It was proposed that Roy solicit information from all members of the faculty on the presence/absence of a Graduate Dean position and forward that information on to the administration to help them in their preparation of proposal that will bring practice and The Handbook language into coherence. The issue was tabled for further discussion in future meetings.

C. Report from the ad hoc committee on Revenue and Spending

Due to the shortened time period, that issue was not discussed.

The meeting was adjourned at 3:25 pm.

Submitted by Michael A. Nichols, Secretary, April 6, 2014. Approved April 9, 2014.

**Faculty Council Meeting  
March 12, 2014**

**AGENDA**

- I. Chair's Announcements
  - A. Minutes of February 12 meeting
  - B. Report on Provost Council meeting of February 26, 2014
  
- II. Items for Business
  - A. Request for travel support for the AAUP Chapter President.
  - B. Faculty Handbook proposal regarding the Graduate Dean
  - C. Report from the *ad hoc* committee on Revenue and Spending
  
- III. Committee Reports
  - A. CAP—Barbara D'Ambrosia
  - B. Elections— David Shutkin
  - C. RTP—Tom Zlatoper
  - D. RSFD—Abdul Imam
  - E. Gender and Diversity—Sheila McGinn
  - F. Enrollment and Student Life—Dwight Hahn
  - G. Compensation—Marc Kirschenbaum
  
- IV. Items for 03/26 Faculty Meeting
  - A. ?
  - B. ?
  
- V. New Business
  - A. ?
  
- VI. Adjourn